

ISO 45001:2018

Health & Safety Management Systems





Self Assessment Checklist



Context



Have you determined internal and external issues that will impact on your safety system?

Interested Parties

Have you determined what internal and external interested parties are relevant to the safety system and what are their requirements?

Scope

Have you determined the boundaries of the health & safety management system and documented the scope?

Leadership

Leadership and Commitment

Can you demonstrate top management is providing leadership and commitment to the safety system?

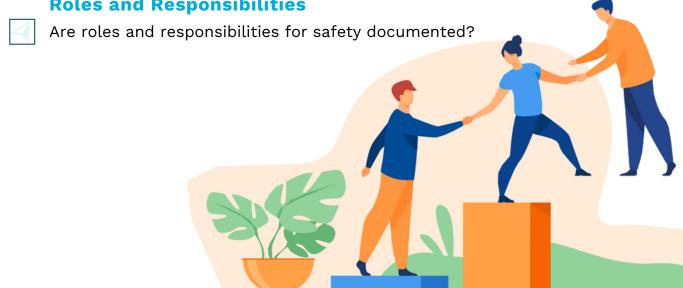
Safety Policy

Have you a documented safety policy that is communicated and available?

Consultation & Participation

Have you established processes for consultation and participation in safety at all levels and functions?

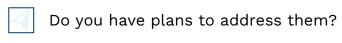
Roles and Responsibilities

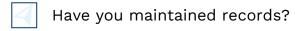




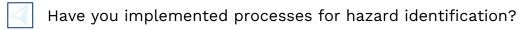
Planning

Risk & Opportunities Have you determined the safety risks and opportunities related to your organisation?

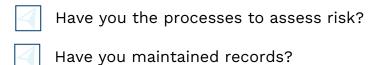




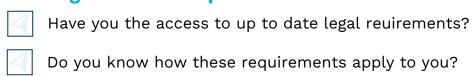
Hazard Identification



Assessment of Risk

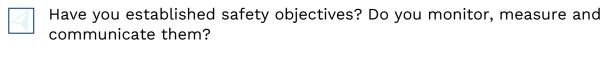


Legal & Other Requirements





Safety Objectives



	Do you have	plans	to	address	them?
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Support

Resources

Have you determined and ensured necessary resources are in place for the safety system?

Competence

Do you ensure competence of personnel?

Do you maintain records?

Awareness

Have you ensured that personnel doing work under your control are aware of your policy, their responsibilities as well as processes relevant to them including incident, hazard and risk?

Communication

Have you determined processes for internal and external communication relevant to safety including staff, contractors, visitors, regulators and interested parties?

Do you maintain records

Control of Documents





Operations

Operational Planning & Control

Have you established and maintained procedures to meet the requirements of the safety system?

Eliminating Hazards & Reduce Risk

Do you use the hierarchy of controls to eliminate hazards and reduce risk?

Management of Change

Have you established processes for controlling changes that impact on safety performance? Such as changes to products, work conditions, legal requirements, technology, equipment, personnel?

Procurement

Do you have processes for ensuring safety is factored into procurement decisions including outsourcing and contractors?

Emergency

Have you documented processes for emergency? Are they tested (such as drills) and do you evaluate effectiveness?





Performance Evaluation

4	Monitoring & Measurement Do you monitor things such as risk processes, operational controls, equipment that requires maintenance or calibration?
	Do you measure and evaluate things such as KPIs, performance against targets?
	Do you maintain records?
4	Customer Satisfaction Do you assess, monitor and review customer perception?
	Evaluation of Compliance Do you assess compliance with legal and other requirements, and do you maintain records?
	Internal Audit Do you plan and conduct internal audits to ensure the safety system conforms to requirements and is implemented effectively? Do you maintain records?
4	Management Review Does your top management review your safety systems at planned intervals?
	Do you maintain records?



Improvement

Incidents & Corrective Action

Do you have processes for reporting, investigating and taking action to manage incidents and corrective action?

Do you maintain records?

Continual Improvement

Do you continually improve the health & safety system?





So What Now?



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